

# ASSOCIATION BUSINESS

AD INTERIM BUSINESS OF THE COUNCIL OF THE AMERICAN PHARMACEUTICAL ASSOCIATION, 1931-1932.

Office of the Secretary, 10 West Chase Street, Baltimore, Md.

LETTER NO. 12.

May 20, 1932.

*To the Members of the Council:*

87. *General Program for the Eightieth Annual Meeting.* Motion No. 30 (see Council Letter No. 10, page 513) has been carried and the program is approved.

88. *Election to Membership.* Motion No. 31 (see Council Letter No. 10, page 514) has been carried and applications numbered 276 to 282, inclusive, are declared elected.

89. *American Council on Pharmaceutical Education.* One of the expected results of the proposed Study of Pharmacy was the formation of some organization to put the information developed by the study and such recommendations, as might be made with respect to education and registration, into effect. Under the conditions which have existed since the Study of Pharmacy was proposed, it has not been possible to secure appropriations from any source to match those made by the N. A. B. P., the A. A. C. P. and the A. P. H. A., although the Committee on the Study of Pharmacy representing the above-mentioned associations and the Pharmaceutical Syllabus Committee has made every effort to do so, with the coöperation and advice of the American Council on Education.

Several suggestions have been made that, pending the study a Council on Pharmaceutical Education, composed of representatives of the N. A. B. P., the A. A. C. P. and the A. P. H. A., be formed to set up standards for schools of pharmacy and to approve such schools as meet and maintain these standards. As the result the Committee on the Study of Pharmacy, at its meeting in Miami in July 1931, appointed a sub-committee to consider a plan for the organization of such a Council, the plan to be submitted to the three associations for approval. Attention is called to Resolution No. 5 adopted at the Miami meeting.

The following letter has been received from Chairman L. L. Walton of the Committee on the Study of Pharmacy:

"I have the honor of submitting to you herewith a copy of the report of the Subcommittee to consider the organization of a Council on Pharmaceutical Education, and I request that you please present the matter before the Council of the A. P. H. A. at the proper time and for such action as it may care to take looking toward the approval of the report and subsequent approval by the three organizations interested.

"The Committee on the Study of Pharmacy will probably hold its next meeting at Toronto, early in the week of the meeting of the A. P. H. A. It is desirable, therefore, that the Chairman be advised of the action of the Council in respect to this matter before the meeting is called. I want to be able to present the views of the three associations respecting the report at the first meeting of this committee in Toronto."

The report of the sub-committee is quoted and, following it, the proposed Constitution and By-Laws of the Council on Education:

"To the Committee on the Study of Pharmacy:

"Your Sub-committee appointed to consider a plan for the organization of a Council on Pharmaceutical Education, the plan to be submitted to the three associations for approval, begs to submit the following report:

"Careful consideration was given to the report of the Committee on Pharmaceutical Education appointed by the American Association of Colleges of Pharmacy, of which A. G. DuMez was Chairman. Your committee communicated with the American Medical Association asking for advice regarding the working of their Council on Medical Education and also with the American Dental Association. A proposed Constitution and By-Laws was then prepared, a copy of which is attached to this report. This Constitution and By-Laws has the approval of all members of the Sub-Committee.

"No attempt was made to prepare a budget, but it has been suggested that the budget for the first year be small and in-

creased as results warrant. It has been suggested that \$1500.00 be sufficient for the first year."

(Signed) C. B. JORDAN, *Chairman*  
A. C. TAYLOR  
E. F. KELLY.

### PROPOSED CONSTITUTION AND BY-LAWS OF AMERICAN COUNCIL ON PHARMACEUTICAL EDUCATION.

ARTICLE I. *Name.* The name of this organization shall be "American Council on Pharmaceutical Education."

ARTICLE II. *Objects.* The objects of this organization shall be:

*First.* To formulate the educational, scientific and professional principles and standards which an approved school or college of pharmacy will be expected to meet and maintain.

*Second.* To revise these principles and essentials when deemed necessary or advisable.

*Third.* To investigate any school or college of pharmacy that requests the approval of this organization.

*Fourth.* To publish a list of approved schools or colleges of pharmacy and to revise such lists annually or as frequently as deemed desirable.

*Fifth.* To satisfy itself that the schools and colleges which have been approved maintain the proper standards through occasional conferences with members of the faculties and an inspection of each school or college every five years, or at such time during the interim as may seem desirable. The approval of any school or college failing to maintain the standards formulated by the Council shall be withdrawn.

*Sixth.* To assist in the advancement and improvement of pharmaceutical education and registration.

ARTICLE III. *Membership.* The Council shall be composed of nine voting members and one advisory member to be selected as follows: The AMERICAN PHARMACEUTICAL ASSOCIATION, the National Association of Boards of Pharmacy and the American Association of Colleges of Pharmacy shall each elect or appoint three voting members; the American Council on Education shall appoint the advisory member.

ARTICLE IV. *Term of Office.* In the initial organization of the Council the AMERICAN PHARMACEUTICAL ASSOCIATION, the National Association of Boards of Pharmacy and the American Association of Colleges of Pharmacy

shall each elect or appoint one voting member for a term of two years, one for a term of four years and one for a term of six years. Thereafter all voting members shall be elected or appointed by these organizations for a term of six years. The appointment of the advisory member shall be for a term of six years. Each organization shall fill vacancies in its membership by election or appointment either for the full term or unexpired portion thereof.

ARTICLE V. *Quorum.* Seven voting members shall constitute a quorum for doing business. If less than seven voting members be present at any meeting, the business of that meeting may be regularized by securing approval in writing of a sufficient number of absent members to equal seven.

ARTICLE VI. *Officers.* The officers of the Council shall consist of a Chairman and Secretary-Treasurer to be elected by the Council, and they shall hold office for a term of one year.

ARTICLE VII. *Conduct of Business and Duties of Officers.* The Council shall adopt such measures as are necessary for the orderly conduct of its business and shall instruct its officers and committees regarding their duties.

ARTICLE VIII. *Salaries.* All members, voting and advisory, shall serve without pay, but any expense incurred by members in the official conduct of the business of the Council shall be paid by the Council. The officers of the Council may employ stenographic and other help to be paid for by the Council if approval of such employment has been previously secured from the Council.

ARTICLE IX. *Meetings.* The Council shall hold at least one meeting a year at a time and place designated by the Council. Special meetings may be held by direction of the Council, or, in case of emergency, may be called by the officers. (The organization meeting shall be held as soon as this constitution and by-laws are approved by the three organizations and members of the Council are appointed.)

ARTICLE X. *Amendments.* Any proposal to alter or amend this Constitution shall be submitted to the Council by a member thereof. If such proposed alteration or amendment is approved by the Council, the proposal shall be submitted to the AMERICAN PHARMACEUTICAL ASSOCIATION, National Association of Boards of Pharmacy and the American Association of Colleges of Pharmacy and, if approved by all of these organizations, it shall become a part of this Constitution.

## BY-LAWS.

No. 1. Robert's Rules of Order shall govern in the transaction of business of the Council.

No. 2. No organization appointing or electing members to this Council shall secure an unequal influence in the deliberation thereof because of any contributions it may make to the budget of the Council.

No. 3. *Committees.* The Council shall establish such committees as it deems necessary.

No. 4. *Funds.* The Council shall prepare a budget annually, said budget to cover only legitimate expenses for the effective performance of the work of the Council. This budget may be altered as the Council sees fit, provided no debts are incurred before funds are forthcoming to pay them.

The funds for the budget shall be secured by annual contributions from the AMERICAN PHARMACEUTICAL ASSOCIATION, the National Association of Boards of Pharmacy, the American Association of Colleges of Pharmacy, and from other sources that may be available.

No. 5. *Disbursement of Funds.* All disbursements of moneys shall be upon the written order of the Chairman of the Council, and the Secretary-Treasurer shall annually submit an itemized account of all receipts and disbursements to the Council for approval, and shall send a report of same to each constituent organization.

No. 6. The Secretary-Treasurer shall submit an annual report of the activities of the Council and, after approval, said report shall be submitted by him to the constituent members.

No. 7. These By-Laws may be altered or amended at a regular meeting of the Council by a two-thirds vote of the voting membership.

The report and the proposed Constitution and By-Laws were submitted to Messrs. H. A. B. Dunning and W. W. Horne, the other A. Ph. A. representatives on the Committee on the Study of Pharmacy, and were approved by them.

*(Motion No. 33) It is moved by Kelly that the organization of the American Council on Education and the proposed Constitution and By-Laws of the Council be endorsed and submitted to the American Pharmaceutical Association during the Toronto meeting with a favorable recommendation for approval. The contribution of the A. Ph. A. to the expenses of the Council will be determined after the Council is organized and has worked out a budget.*

90. *Use of Text of N. F. V.* A request has been received from the National Association of Retail Druggists to use the text of the National Formulary for partial reproduction in a booklet for distribution to the members of the dental profession. The booklet will be similar in size and general appearance to the publication previously issued by the N. A. R. D., entitled "Some Important U. S. P. and N. F. Preparations." The request was submitted to the Committee on Publications and the following communication has been received from Chairman DuMez:

"In reference to the publication by the N. A. R. D. of a booklet to be distributed to members of the dental profession, it is recommended that permission for the use of the text of the National Formulary be granted on the same terms as made heretofore."

*(Motion No. 34) It is moved by DuMez that the N. A. R. D. be given permission to use the text of the N. F. V. for partial reproduction in the preparation of a publication to be distributed to the members of the dental profession and at the usual charge of \$5.00.*

91. *Applicants for Membership.* The following applications properly endorsed and accompanied by the first year's dues have been received.

No. 283, Gabriel Brown, Cleveland State Hospital, Cleveland, Ohio; No. 284, J. H. Bugg, U. S. Marine Hospital, Galveston, Texas; No. 285, O. P. Clark, 722 Walnut St., Chillicothe, Mo.; No. 286, Perry Clark, 601 Locust St., Chillicothe, Mo.; No. 287, B. Esecover, 459 Stone Ave., Brooklyn, N. Y.; No. 288, Geo. A. Evans, 68 Broadview Ave., Toronto 8, Ontario, Can.; No. 289, I. Leo Fishbein, 70 Carroll St., Paterson, N. J.; No. 290, Frances M. Hladky, Fleet Ave. and E. 50th St., Cleveland, Ohio; No. 291, W. L. Linton, 462 Wellington St., W., Toronto, Ont., Can.; No. 292, Clarence G. Miller, 660 State St., Madison, Wis.; No. 293, Eugene H. Smith, 2857 Ohio St., Omaha, Nebr.; No. 294, A. A. Stokes, 143 Fairview Ave., Toronto, Ont., Can.; No. 295, A. Lloyd Taylor, State Teachers College, Murfreesboro, Tenn.

*(Motion No. 35) Vote on applications for membership in the American Pharmaceutical Association.*

E. F. KELLY, Secretary.